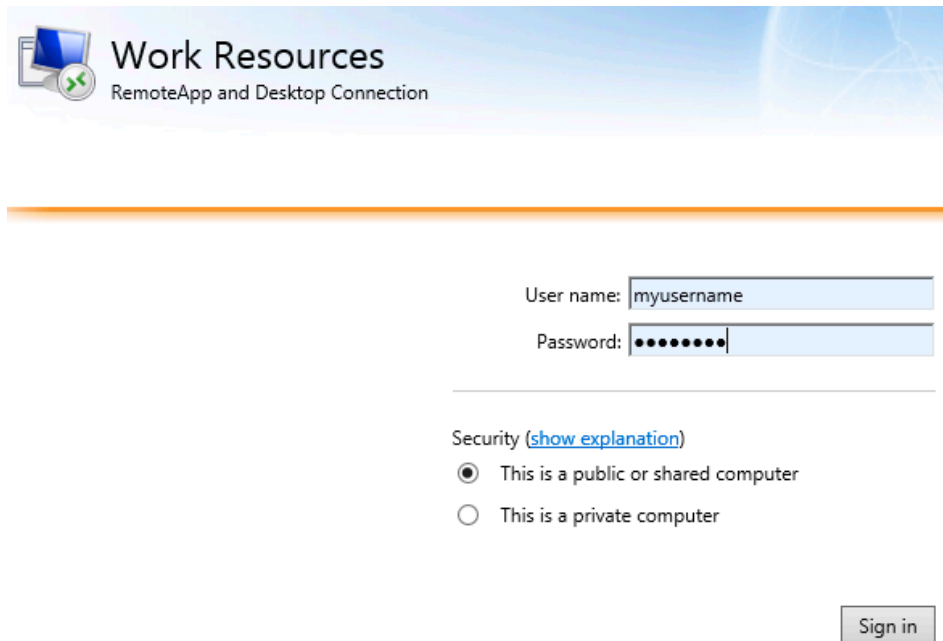


# Accessing Your Ashton Desktop from Your Own Device or at Home

Oct 2015

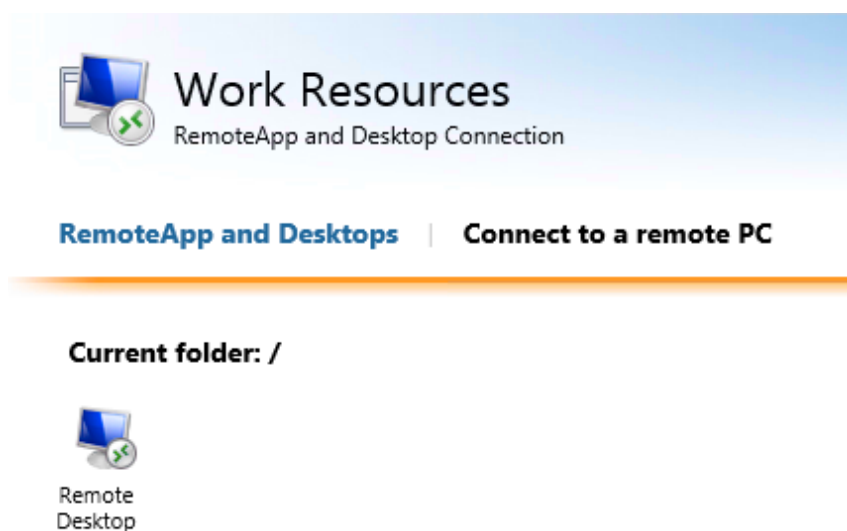
Open your browser and go to <https://portal.asfc.ac.uk/rdweb>

You should see a page where you can enter your College username and password.

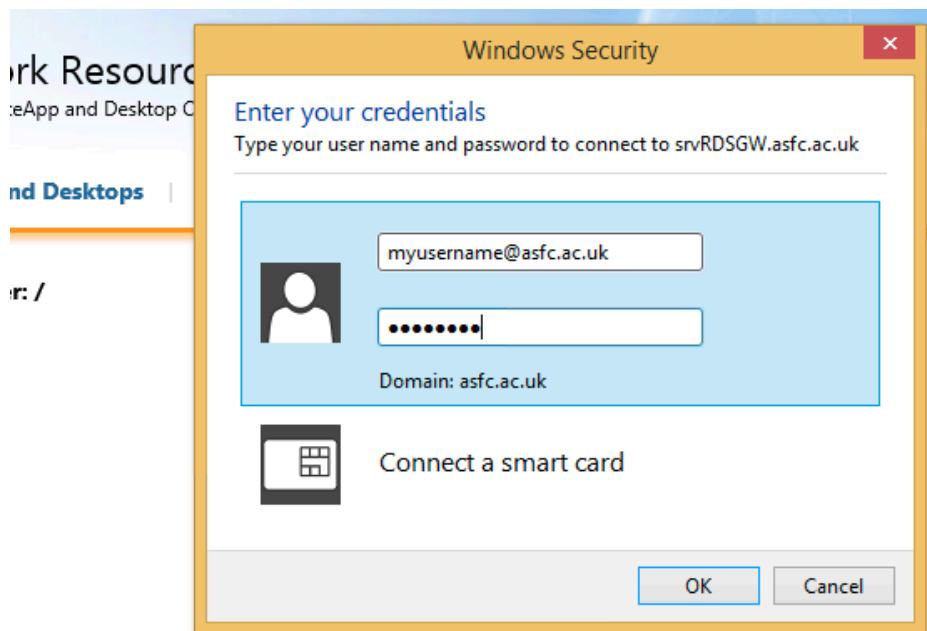


The screenshot shows the 'Work Resources' login page. At the top left is a logo with a computer monitor and a green checkmark. To its right, the text reads 'Work Resources' in a large font, with 'RemoteApp and Desktop Connection' in a smaller font below it. Below this header is a horizontal orange line. The main content area contains two input fields: 'User name:' with the text 'myusername' and 'Password:' with a masked password of seven dots. Below the password field is a horizontal line. Underneath the line, the text 'Security' is followed by a link '(show explanation)'. There are two radio button options: the first is selected and labeled 'This is a public or shared computer', and the second is unselected and labeled 'This is a private computer'. At the bottom right of the form is a 'Sign in' button.

Click Sign in and you should be presented with a shortcut to your Remote Desktop connection.

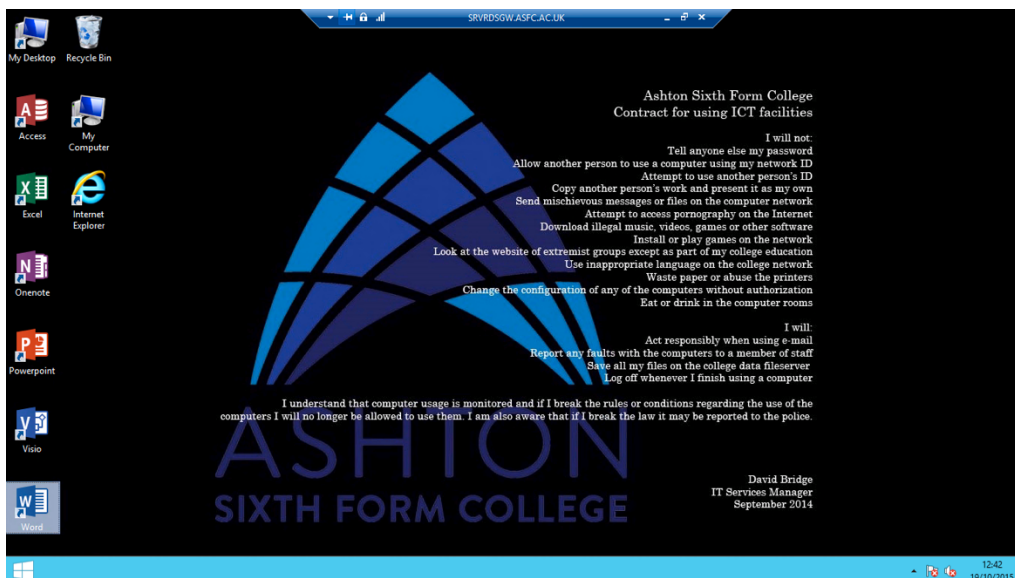


A single click on the Remote Desktop shortcut will bring up another login box where you should enter your College e-mail address and password.



Once authenticated, you should see a window open which contains your Ashton Desktop as if you were logged in to an Ashton Networked machine.

If working at home, any home printers connected to your computer should be available as an option if you want to print from the Remote Desktop.



When finished click on the Windows icon at the bottom left of the screen, then click on your username at the top right of the screen that appears and click Sign Out.