

Parent / Carer Quick Guide

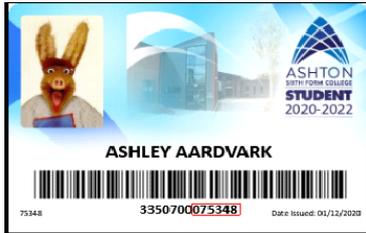
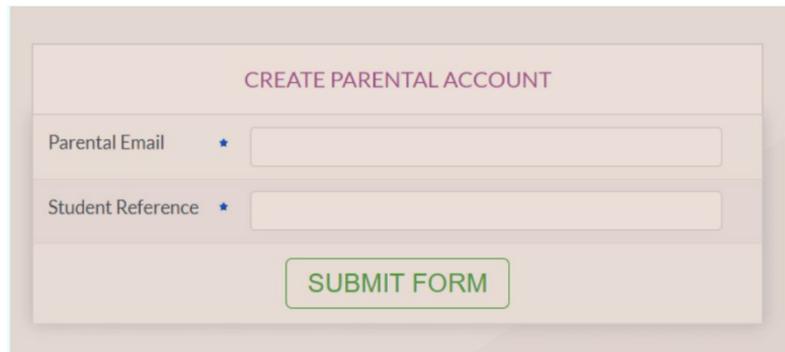
Creating Cedar Parental Accounts

Please see below screen shots and information on how to create your own Cedar account to enable you to log in to view your son/daughters information.

Click the following link:

<https://cedar.asfc.ac.uk/auth/account/create>

Enter the email address that we have on the system for you and the student reference is your son/daughters student ID no. This can be found on their ID Badge, it is the last 6 digits of the long number.

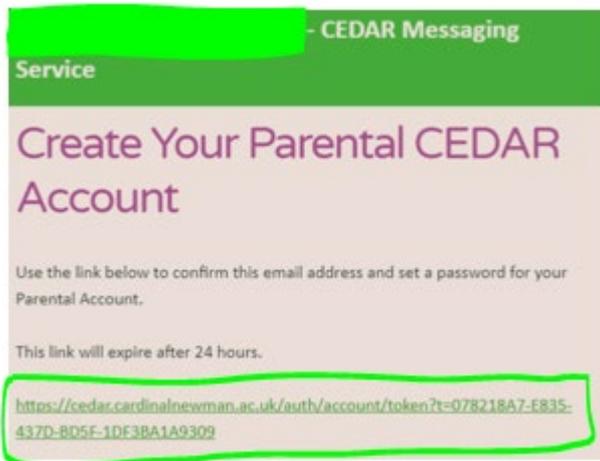



CREATE PARENTAL ACCOUNT

Parental Email *

Student Reference *

If the email address and reference match, an email will be sent to you with a link to finish creating your account by setting a password.



Next click/tap on the link to set your password



SET PARENTAL PASSWORD

Please enter your new password, this will be used to login to your parental account. Passwords must be at least 8 characters long.

Password *

Confirm Password *

To set your Parental Password, please enter:

Password: (passwords must be at least 8 characters long)

Confirm Password: (re-enter chosen password)

Click/tap the **'submit'** button

Once your parent account has been created, please go to the Cedar login page link below. Or copy this into your browser and enter your CEDAR username and password.

Cedar login page link: <https://cedar.asfc.ac.uk/>

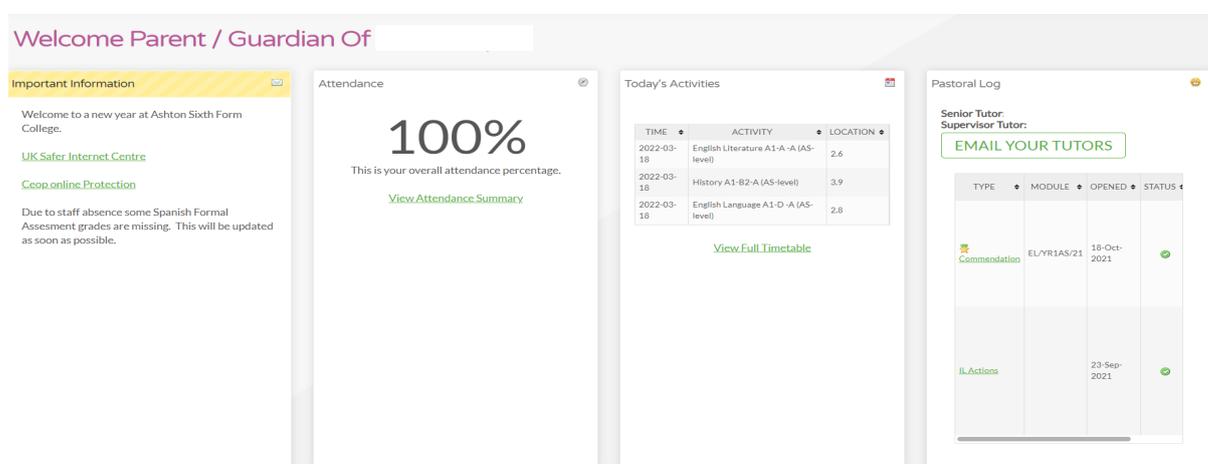
Please use the following format to login once on the link:

Username: **P123456** (this is 'P' for parent and the last six digits of your son/daughters student number)

Password: **The one you have created**

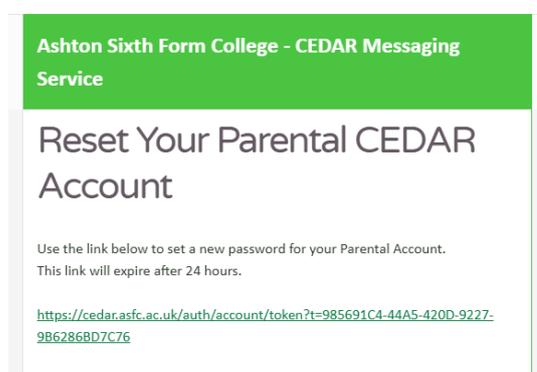
Here you can view your son/daughter's information.

Once logged in you will have access to a range of information about your son/daughter's progress etc.



Different pages throughout CEDAR are available from the green menu on the left side of the screen. Click/tap the top-left CEDAR logo to expand this menu.

If you have created your account but forgotten your password, please email cedarparent@afsc.ac.uk with your son/daughter's name, Student ID no (This can be found on their ID Badge. It is the last 6 digits of the long number) and date of birth using the format 01-01-2001. Here we can send you a link to reset your password.



To reset your Parental Password, please enter:

Username: **P123456** (this is 'P' for parent and the last six digits of your son/daughters student number)

Student number: **123456** (the last six digits of your son/daughters student number)

Date of Birth: **01-01-2000**

Click/tap the **'submit'** button

Adding CEDAR to your Mobile Device Home Screen

Swiftly access CEDAR from your phone or tablet's home screen as you would any other mobile app.

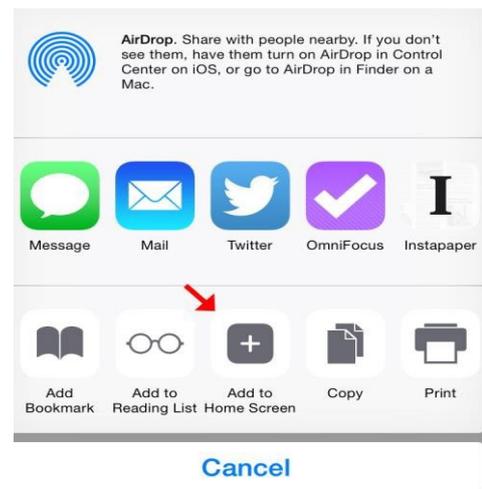
Android & Chrome

1. Browse to <https://cedar.asfc.ac.uk/>
2. Select the ellipsis in the top right hand corner
3. Choose **'Add to Homescreen'**



iOS & Safari

1. Browse <https://cedar.asfc.ac.uk/>
2. Select the 'Action Button' at the bottom of the screen
3. Choose **'Add to Homescreen'**



If you have any problems with your account or setting it up please email cedarparent@asfc.ac.uk